Tender No D-11011/4/2017-GA SECTION

Invitation of Bids (Limited)

From Agencies Eligible under GFR 126(3)

For

PROVIDING COMPREHENSIVE DESIGN ENGINEERING AND PROJECT MANAGEMENT CONSULTANCY (PMC) SERVICES FOR

CONSTRUCTION OF KAUSHAL BHAWAN, M/o SKILL DEVELOPMENT & ENTREPRENEURSHIP

Time schedule of various tender related events:

Last Date & Time for bid Submission : 25th may, 2017, 3:00PM

Technical bids Opening Date & Time : 26th May, 2017, 3:30pm

Financial bids opening Date & Time : To be intimated later
BID DOCUMENT

FOR

SELECTION OF PROJECT MANAGEMENT CONSULTANT (PMC) for Providing Comprehensive Design Engineering and Project Management Consultancy (PMC) Services for CONSTRUCTION OF KAUSHAL BHAWAN, M/o SKILL DEVELOPMENT & ENTREPRENEURSHIP

General

MSDE wishes to engage the services of a Project Management Consultant (PMC) from amongst PWOs / Central Public Sector Undertakings (CPSUs) / State Public Sector Undertakings eligible as per amended GFR 126 (2) and (3) for Comprehensive Design Engineering, Construction & development for KAUSHAL BHAWAN and the same will be selected on the basis of combined Quality-cum-cost based system (CQCCBS).

The Estimated project Cost for proposed project is approx. Rs.50crores. The area details of the proposed buildings are attached herewith.

2.0 Definitions

Unless context or consistency demands otherwise the following terms shall have the meaning assigned to them as under:

2.1 ‘Client’ shall mean MSDE and shall include their legal representative, successor and permitted assigns.

2.2 PMC shall mean the Project Management Consultant engaged by the Client.
2.3 'Authorized Representative' shall mean the representative of Project Management Consultant.

2.4 Projects shall mean construction of “KAUSHAL BHAWAN”

2.5 ‘Services’ shall mean the Comprehensive Design Engineering and Project Management Consultancy services to be rendered by the PMC.

2.6 ‘Contractor’ means the contractor or contractors or suppliers or agencies employed by the Executing Agency for the work or any connected work, including
the Executing Agency itself in case any work is done directly by the Executing Agency.

2.7 "Completion" means when the Building(s) Structures(s) are complete in all respects along with associated services i.e ready to occupy and are actually handed over to the Employer.

2.8 "CTE" means Chief Technical Examiner.

2.9 "CVC" means Central Vigilance Commission, Government of India.

2.10 "CAG" means Controller Auditor General, Government of India.

3.0 Eligibility Criteria:

3.1 Agencies those are set up to carry out civil / electrical works or notified by the Ministry of Urban Development in accordance with GFR Rule 126 (2) & (3) are eligible for bidding.

4.0 The broad scope of the works shall be:

i. Design and Engineering of the project including civil, architectural, Structural, Plumbing, Electrical, HVAC, Lab Equipment, Furniture & IT Networking.
ii. Obtaining statutory approvals for design and drawings wherever applicable.
iii. Project Management and Construction supervision as per design requirements by calling tender and follow CVC guidelines.
iv. Obtaining completion / occupancy certificate if applicable.
v. Handing over the facilities to Client.
vi. Maintenance of building / campus during the defect liability period of 12 months from date of handover.

vii. The indicative space requirement is attached at Annexure - I

5.0 Bid Conditions

The Estimated project Cost is Rs.50crores .

5.1 The Bidders shall provide their services as PMC for a period of 12 months even after completion of the project.

5.2 Client reserves to itself the authority to reject any or all of the bids received and change the scope of the work without assigning any reason. The Client also reserves the right to itself to terminate the bidding process at any stage without assigning any reason.
5.3 The offer, in which any of the prescribed conditions is not fulfilled or where the bidder puts any condition including that of conditional rebate, shall be liable to be summarily rejected.

5.4 Canvassing whether directly or indirectly, in connection with the bid is strictly prohibited and the bid submitted by the bidder who resorts to canvassing in any form would be liable to rejection.

5.5 The offer shall remain open for acceptance for a period of 180 days from the date of opening of 'Bids'.

5.6 Bidder must ensure before submitting the bid that each and every page of the bid documents is signed by the authorized officer of the organization. The bid document shall form a part of the contract agreement. The successful bidder on acceptance of his bid by the Accepting Authority, and issue of letter of intent/award shall, within 15 days, sign the contract agreement.

5.7 To obtain first hand information on the assignment and on the local conditions, bidders are advised to visit the site. Bidders are expected to be informed of local conditions and take these into account while preparing their bids.

6.1 Submission of Bid:

Financial Bid are to be submitted on the date mentioned on the first page of the tender document.

The lump sum Agency charges all inclusive but excluding service tax for Providing Comprehensive Design Engineering and Project Management Consultancy (PMC) Services shall be quoted in both in figure & in words duly signed by the Authorized Signatory to be indicated in the prescribed format provided. Service tax as applicable shall be paid extra.

Client shall reimburse/ pay all expenditure related to obtaining statutory clearances of the project as per actual including registration charges (if any) with concerned authority.

7.1 Evaluation Criteria:

A. The Agencies who fulfil the following minimum eligibility requirements shall be eligible to apply.

Should have satisfactorily completed the works as mentioned below during the last Seven years ending previous day of last date of submission of tenders.
(i) Three similar works each costing not less than Rs. 20 cr 
OR 
(ii) Two similar works each costing not less than Rs 30 cr 
OR 
(iii) One similar work costing not less than Rs 40 cr 

B. Average annual financial turn over should be at least 100% of the estimated cost during the immediate last 3 consecutive financial year

7.2 Technical bid

The duly constituted Tender Evaluation Committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and by applying the evaluation criteria bid shall be evaluated as under:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Criterion</th>
<th>Evaluation Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Organizational Strength</td>
<td>15 marks</td>
</tr>
<tr>
<td>(i)</td>
<td>Presence of in-house professionally qualified staff in the PSU in following indicative categories</td>
<td></td>
</tr>
<tr>
<td>• Civil Engineer</td>
<td>7 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Civil Engineer (Min. Qualification - B. Tech)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Above 100 Engineers: 7 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Between 50 to 100 Engineers: 5 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Between 20 to 50 Engineers: 3 marks</td>
<td></td>
</tr>
<tr>
<td>• Electrical Engineer</td>
<td>5 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Electrical Engineer (Min. Qualification - B. Tech)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Above 20 Engineers: 5 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Between 10 to 20 Engineers: 3 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Between 5 - 10 Engineers: 2 marks</td>
<td></td>
</tr>
<tr>
<td>• Architect</td>
<td>3 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Architect (Minimum Qualification – B. Arch)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Above 10 Architects: 3 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Between 5 to 10 Architects: 2 marks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Between 3 - 5 architects: 1 marks</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Relevant Experience</td>
<td>15 marks</td>
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<tr>
<td>---</td>
<td>---------------------</td>
<td>----------</td>
</tr>
</tbody>
</table>
|   | Experience in PMC works in Delhi during last seven years | Gross value -
|   |                      | i. More than Rs 1000 crs. – 15 marks
|   |                      | ii. Upto Rs 750 crs. – 10 marks
|   |                      | iii. Upto Rs 500 crs. – 5 marks
|   |                      | The value of executed works shall be brought to the current level by enhancing the actual value of work done at a simple rate of 7% per annum, calculated from the date of completion to last day of the month previous to the one in which applications are invited. |
| C | Technical and professional competence | 30 marks |
|   | Bidder has to make presentation on the project with proposed concept including Elevation and plans and the design basis report on the basis requirement given in annexure I | Max marks 30 |
| D | Experience in Green Building | At least single project successfully completed with atleast GRIHA 3 star rating or IGBC silver rating. |
|   | 15 marks |
Approach and Methodology

<table>
<thead>
<tr>
<th>E</th>
<th>Approach and Methodology</th>
<th>25 marks</th>
</tr>
</thead>
</table>
|   | Consultant Approach and Methodology to perform the Consultancy assignment/job based on the TOR | Mark to be allotted by Client’s evaluation committee/ team on the basis of presentation made by the Agencies on the following parameters:  
   i. Understanding of the Terms of Reference : 5 marks  
   ii. Technical approach and methodology : 5 marks  
   iii. Work plan including PERT / CPM chart : 5 marks  
   iv. Overall presentation and reply to the queries : 10 marks |

Total (A to D) : 100 Marks

a) The Technical Evaluation shall be carried out based on the documents submitted by the bidder for technical bid.

b) The evaluated Bid will be given a **Technical Score (TS)**. The minimum technical score required to qualify technical evaluation (Stage – I) is 80 Points out of 100. A bid will be considered unsuitable and will be rejected at this stage if it fails to achieve the minimum technical score. CLIENT will notify bidders who fail to score the minimum technical score about the same and the Financial Bids of such failed bidders will not be opened.

Client will notify the bidders who secure the minimum qualifying technical score, indicating the date and time set for opening of the Financial Bids.

**Financial Bid Opening and Bids Evaluation**

The Financial Bids will be opened only of those bidders who secure marks 80 and above in technical bid (Stage – I). The cost indicated in the Financial Bid shall be deemed as final and reflecting the total cost of services and should be stated in INR only. The evaluation shall be inclusive of all Tax taxes, duties, levies but excluding Service Tax under the Applicable Law of the land.
Award of contract:

Selection of Bidder for Award of Work: The final selection of the tenderer for the award of work will be based on the scores secured by it in the Technical bid (Stage-I) and the price quoted by it in the financial bid (Stage-II) as detailed below:

i) 80 % weightage will be considered for Technical Score (TS) obtained in the Technical bid (stage-I).

ii) 20 % weightage will be considered for the price quoted by the bidder in the financial bid, this will be termed as Financial Score (FS).

Financial score of the proposals will be determined using the following formula:

\[ FS = 100 \times (FL/F) \]

Where,

'FS' is the financial score of an applicant,

'FL' is the lowest Financial Proposal among all and

'F' is the Financial proposal of the particular applicant.

iii) For the purpose of calculation of Composite Score (S) for each bidder, the weightage shall be 80 % for the Technical Score (Stage - II) (TS) and 20% for Financial Score (FS) of the respective applicants. The Composite Score shall be calculated using the following formula:

\[ S = TS \times 0.80 + FS \times 0.20. \]

Tenderers will be ranked accordingly to their Composite Scores and will be listed in the order of merit as H 1, H 2 and H 3 and so on. The top scorer H 1 would be eligible for award of work.

8.0 Terms & Conditions of Engagement:

8.1 RESPONSIBILITIES OF THE PMC

a. Subsequent to signing of the agreement, the PMC shall take possession of all encumbrances free site from the Client and shall nominate a responsible Engineer for execution of the project under intimation to the Client.

b. The planning, designing of the project shall be done by the PMC. The PMC shall prepare detailed estimates, detailed architectural scheme and service drawings
required for execution of the Project after getting the concept and specifications approved from Client. While detailing the scheme, PMC shall provide only those requirements, which can be accommodated within approved estimated cost, as per priority decided mutually between the Client & the PMC.

c. PMC shall prepare preliminary estimates of cost of the various items of work as required by Client on CPWD plinth area rates (where ever applicable) enhanced by the cost index of the area and market rate analysis for items which are not included in CPWD, PAR, to be worked out as per standard methods.

d. PMC shall execute the works at sanctioned cost inclusive of agency charges for project management and planning, designing, consultancy services. In case at detailed design/ execution stage, if there is an increase in this anticipated cost, the Execution Agency shall submit the details of the same with the supporting documents and technical/ administrative justification to the Client.

e. PMC shall prepare the tender documents comprising the technical specification BOQ, General Terms and Conditions, Special Conditions etc. for inviting tenders.

f. The PMC shall invite the open tenders or tenders from the short listed pre-qualified contractors/agencies meeting prequalification criteria for different packages for completion of the project. The PMC shall award the work to the technically qualified lowest bidder.

g. PMC shall be wholly responsible for any observations/ comments/ defects pointed out by C.T.E/C.V.C/C.A.G in the planning & procedures of execution of this project.

h. PMC shall be fully responsible for the timely completion, the quality and structural safety of the construction.

i. Any defects discovered and brought to the notice of the PMC during the period aforesaid shall be rectified by the contractor appointed by the PMC. PMC shall ensure that in the event of the failure on the part of the Contractor, the same may without prejudice to any other rights available to it in law, be rectified by the PMC at the cost and expense of the Contractor.

b) The PMC shall unless otherwise specified be fully responsible for procurement of all materials and services for the Construction activity.

c) During the various stages of execution, PMC shall submit monthly progress reports with site photographs.
d) PMC will submit Performance Guarantee @ 5% of the approved Estimated Cost in the form of Bank / Corporate Guarantee, which would be kept valid up to 1 year after completion of the work.

e) PMC shall utilize the contingency @ 3% as included in the cost estimates for the unforeseen in the project and can not be used for the expenses to meet work-charged establishment, construction of site office, engagement of watch & ward staff, arid job works like Surveying, material testing, estimating; structural design, drawings, models and other field requirements etc.

9.0 RESPONSIBILITIES OF THE Client

9.1 The Client shall demarcate and make available the site for individual project free of all encumbrances or charges.

9.2 The Client shall exercise its responsibility as the Owner of the Project by signing the drawings required for Statutory Authorities and also by giving necessary authorization to PMC to secure approvals from local bodies of statutory authorities for the planning, construction as contemplated in this agreement from time to time. However, the Client shall help the PMC to the extent of writing letters to local bodies regarding getting such approvals.

9.3 The Client or any person authorized by them may inspect and check the 'Construction Work' from time to time to see that the building are being constructed as per drawings & specifications as provided in the approved Estimate. If during the inspection, any defects or variation without the written request of the Client are found shall be rectified by the Execution agency at their own cost.

9.4 The Client shall release the funds/payments promptly to ensure that the progress of work should not hamper due to non-availability of fund.

9.5 The Client shall make all the statutory payments to the local Government or any other statutory body or bodies relating to the project.

10.0 PAYMENT TERMS

10.1 a) PMC shall work on "Deposit work basis" for this project on behalf of Client and shall be paid the actual cost of work plus the quoted lump sum agency charges thereon for Project Management, Supervision, Services including Architectural Services for planning, designing, and Consultancy Services. The service tax as applicable on implementation of works shall be charged to Project cost.
10.2 The expression `actual cost of works' shall include the following:

a) All the final payments made to the contractor(s), supplier(s), agency as agreed upon in the tender for the construction of all the buildings, services, related facilities etc.

b) All costs of materials acquired for the project and used on the work, either directly or through the contractor(s) including storage charges, carriage and any other incidental charges connected with such materials but excluding the material not incorporated or not handed over to the Client.

c) Actual cost of site survey, soil testing charges, laboratory charges for testing of any material, manufactured or built items including the cost of cartage of samples to and from the laboratory.

d) The cost towards vetting of design/drawings from any reputed/IIT Institute and/or their services for consulting any matter concerning the project.

e) All liabilities of the PMC payable to the contractors/ Sub-Contractor, suppliers and other agencies to the extent these falls within the definition of actual cost as may be left outstanding at the time of payment of final bill provided they have been accepted by the PMC as balance payment against final bill of these agencies.

f) Service Tax, if applicable, shall be reimbursed to the Executing Agency. Any other tax levied by Govt. after signing this agreement is to be paid extra.

g) All liabilities arising out of any court decree or arbitration award and/or any additional costs transpiring due to the direction of any Court/tribunal/statutory body and/or any other legal costs including but not limited to the cost of hiring advocates, getting legal opinions, filing of pleadings etc. for the purpose of initiating on behalf of, or defending, itself or the Client in any suit or arbitration, in respect of any dispute arising out of the Project works done or to be done and/or freeing the site of all encumbrances and/or charges.

This Sub-Clause only addresses disputes/arbitrations/suits with any or all of the Contractors or any other person(s) body/authority. Nothing in this Sub-Clause shall be construed to cover any disputes/arbitrations/suits between the Client and the Executing Agency, in which case, each party shall bear its own costs.

The parties hereto understand and agree that although these costs will come under actual costs and therefore be borne by the Client, the same shall not be taken into account for the purpose of calculating the Agency charges except for such costs which as a result of an order/judgment/decree have resulted in some form of addition or variation in the Project works.

10.3 The actual final cost of work shall not include:
a) Cost of land.

b) Cost paid by the Client to local Government or any other statutory body or bodies for getting approvals for the project etc.

10.4 The payments by the Client shall be made by transfer of funds in a bank account of PMC or through Demand Draft/Cheque or e-Transfer.

10.5 Bank interest accrued on the deposits/advance shall be pass on to the Client.

10.6 The PMC shall give their monthly reimbursement bill along with their expenditure claim (including agency charges) duly certified by a representative of PMC on the project, for reimbursement of expenditure incurred. The Client shall release the payment within 15 days of submission of invoices/reimbursement bill by the PMC. On completion of work, the accounts of the works shall be closed and a final statement shall be submitted for settlement along with refund of excess deposit received, if any, audited by a Chartered Accountant.

11.0 COMPLETION OF THE PROJECT

5.1 The date of start of the work shall be reckoned from the 15th day after the payment of advance or the date of handing over the site or sanctioned of estimate or approvals of Drawings by the statutory authorities whichever is later.

5.2 The work shall be completed in all respect within a period of 12 months decided upon from the date specified in Clause 5.1 above.

5.3 The PMC shall be fully responsible for observance of all labour and other laws applicable in the matter and shall indemnify and keep indemnified the owner against effect of non-observance of any such laws.

5.4 The PMC shall submit completion report with drawings and maintenance schedules to the Client within 60 (Sixty) day of completion of work.

5.5 The defect liability period of this project shall be 12 months after completion of work or taking over of building whichever is earlier. PMC shall be responsible for satisfactory rectification of defects.

12.0 LIQUIDATED DAMAGES

12.1 PMC shall be required to complete the construction of project within the period stipulated in this MOU. In case of delay, which may occur due to the reasons beyond the control of Executing Agency, PMC would approach the Client with full details for extension in time limit for completion of the works.
12.2 In case, completion of the project is delayed due to reasons solely attributable to the contractors/Agencies/Suppliers engaged for the project by the PMC, the PMC shall impose liquidated damages @ 0.375 % (Zero point three seven five percent) on awarded contract value for each week of delay subject to a maximum of 10% (ten percent) of the awarded contract value and the benefit shall be passed on to the Client.

12.3 If the delay in completion is solely attributable to the Executing Agency, the PMC shall be liable to pay as damages to "CLIENT" a sum calculated @ 0.10% (Zero point One zero percent) of the Agency Charges for the balance work for each month of delay, subject to a maximum of 5% (Five percent) of the Agency Charges.

12.4 The PMC shall be fully responsible to defend any suits or arbitration cases arising out of project in connection with the work between the PMC and its Contractor(s).

12.5 Any compensation levied by the PMC due to non-fulfillment of any clause of the contract by the contractor or any such recovery from the contractor for bad work or any other reasons whatsoever shall be passed on to the Client.

13.0 FORCE MAJEURE

The PMC shall not be considered in default if delay in completion of the work occurs due to cause beyond its control such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riots and acts of unsurpassed power. The PMC shall notify "CLIENT" in writing within ten days from the date of such occurrence. In the event of delay due to such causes, the completion schedule will be extended for a length of time equal to the period of force majeure. Any expenditure incurred by the PMC during the period of force majeure shall be reimbursed by the Client. In case of closer of work due to the force majeure conditions like natural calamities, civil disturbance, war, etc. and for losses suffered if any, by the Client on this account. The PMC shall also not be able in any way to bear such losses and no compensation of any kind whatsoever will be payable by the PMC to The Client. Suitable force majeure clause shall be incorporated in all the agreement entered into by the PMC with the contractors/ agencies.

14.0 ARBITRATION

14.1 In the event of any disputes or difference relating to the interpretation and application of the provisions of the contracts, (whether during the progress of the
works or after their completion) the same shall be settled amicably through mutual discussions or shall be referred by either party to the arbitration of one of the arbitrators in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in charge of the Bureau of Public Enterprises. The Arbitration Act, 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Govt. of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties finally and conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.

14.2 All Arbitration award(s) / court decree(s) in the favour of the contractor (s) shall be borne by the ‘Client’. However PMC shall not charge Agency Charges on such Arbitration award(s)/ court decree(s) in the favour of contractor(s). The cost of any arbitration award or the cost as a result of any direction of any court in respect of the work done or to be done shall be borne and paid by the Client.

14.3 The Arbitration/ Court cases shall be contested by PMC on behalf of the Owner and necessary fees and expenditure shall be borne and paid by the Client.

15.0 JURISDICTION

This agreement is subject to the jurisdiction of Delhi only.
LETTER OF TRANSMITTAL

From:

To,

-----------------------
-----------------------

Sub: Submission of Bid for Comprehensive design Engineering and Project Management Consultancy Work for -----------------------

Sir,

Having examined the details given in bid document for the above work, I / We hereby submit the 'Bid'. I/We hereby agree with the terms & conditions mentioned in the bid document.

Yours faithfully,

(Signature, name and Designation of authorize person with complete address of CPSU / PWO)

(Please affix seal)
## SPACE REQUIREMENT FOR KAUSHAL BHAWAN

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Pay Scale / Grade Pay wise posts</th>
<th>Number of posts in MSDE (including future projections)</th>
<th>Number of posts in DGT HQ, New Delhi (including future projections)</th>
<th>Total</th>
<th>Entitlement (in sq ft)</th>
<th>Estimated space required (carpet area) (in sq ft)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Officers drawing Grade pay of Rs 10,000/- in PB-4 and above</td>
<td>10</td>
<td>3</td>
<td>13</td>
<td>360</td>
<td>4680</td>
</tr>
<tr>
<td>2.</td>
<td>Officers drawing Grade pay of Rs 7,600/- in PB-3 and above but less than Grade Pay of Rs 10,000/-</td>
<td>16</td>
<td>18</td>
<td>34</td>
<td>240</td>
<td>8160</td>
</tr>
<tr>
<td>3.</td>
<td>Officers drawing Grade pay of Rs 6,600/- in PB-3 and above but less than Grade Pay of Rs 7600/-</td>
<td>28</td>
<td>17</td>
<td>45</td>
<td>120</td>
<td>5400</td>
</tr>
<tr>
<td>4.</td>
<td>Officers drawing Grade pay of Rs 4,800/- in PB-2 and above/ Section Officers in Secretariat/Attached offices but less than Grade Pay of Rs 6600/-</td>
<td>67</td>
<td>61</td>
<td>128</td>
<td>60</td>
<td>7680</td>
</tr>
<tr>
<td>5.</td>
<td>Technical Staff such as</td>
<td>9</td>
<td>2</td>
<td>11</td>
<td>60</td>
<td>660</td>
</tr>
</tbody>
</table>
In addition to above approx 11,000 sq ft of area will be required for various other requirements viz Conference Room, Visitors room, Receptionist, Security Room, Canteen, Dining Room, Ladies Common Room, Class Room, Library, Old Records, Care Taker Room, CPWD Maintenance Staff Room, Stores and Drivers Room.

- 30% area is about 15,000 sq ft would be required for verandas etc.
- NSDA may need additional 10,000 sq ft
- The grand total requirement would be 75,780 sq ft.
# ANNEXURE II

## Details about Bidding Agency

<table>
<thead>
<tr>
<th>S.No</th>
<th>Particulars</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Full name of the Bidder PSU (In capital letters)</td>
</tr>
<tr>
<td>2.</td>
<td>Full address of the Bidder PSU</td>
</tr>
</tbody>
</table>
| 3.   | (A) Telephone No.  
     (B) Fax No.                                                                                                                                                                                           |
| 4.   | Names and details of the Authorized Signatory of this NIT (Address, contact telephone Number, Mobile number, FAX No., Email ID)                                                                         |
| 5.   | Has the bidder PSU been black listed by any organization. If so, attach the details of the same.                                                                                                         |
| 6.   | PAN :                                                                                                                                                                                                     |
| 7.   | TAN :                                                                                                                                                                                                     |
| 8.   | Service Tax registration No.:                                                                                                                                                                            |
| 9.   | MOU Ratings for the past Five years.                                                                                                                                                                      |
| 10.  | Green Building Experience                                                                                                                                                                                 |
| 11.  | No. of full time employees for the organization  
      Graduate Engineers  
      Supporting Staff (Technical)                                                                                                                                                                         |
| 12.  | Proof of Agencies that they are notified as Public Works Organisation (PWO) / set up to carry out civil of electrical works and notified by the Ministry of Urban Development and are eligible for bidding.  
      Attached herewith at ---                                                                                                                 |
<table>
<thead>
<tr>
<th>Turn over (IN CRO RES)</th>
<th>FY</th>
<th>FY</th>
<th>FY</th>
<th>FY</th>
<th>FY</th>
<th>FY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Profit (After tax) (IN CRO RES)</td>
<td>FY</td>
<td>FY</td>
<td>FY</td>
<td>FY</td>
<td>FY</td>
<td>FY</td>
</tr>
</tbody>
</table>

Attach attested copies of all the documents in support of above mentioned points.

9. It is hereby certified that ___________________________ (The bidding PSU herein) has never been black-listed by Central/ State governments/ PSUs.

10. It is hereby submitted that all the terms and conditions of this NIT are acceptable to the Bidder PSU.

I hereby certify that the above-mentioned particulars are true and correct.

Signature of Authorized Signatory.
Name of Authorized Signatory
PSU Stamp
Annexure III

Details of personnel

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Category</th>
<th>No. of persons</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Graduate Engineers</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Civil</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Electrical</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Architect</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Supporting Staff (Technical)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

Signature of Authorized Signatory.
Name of Authorized Signatory
PSU Stamp
**ANNEXURE IV**

Details of Works / Projects executed during last Seven years

<table>
<thead>
<tr>
<th>S.NO.</th>
<th>NAME OF CLIENT DEPARTMENT</th>
<th>NAME OF PROJECT</th>
<th>EXACT LOCATION/SITE OF THE PROJECT</th>
<th>APPROVED COST OF PROJECT (in lakhs)</th>
<th>DATE OF COMMENCEMENT OF PROJECT</th>
<th>TIMELINE FIXED FOR COMPLETION</th>
<th>ACTUAL DATE OF COMPLETION</th>
<th>FINAL COST OF PROJECT (in lakhs)</th>
<th>IS THERE ANY LEGAL CASE/A RBI-TRATION CASE PENDING IN RESPECT OF THE PROJECT</th>
<th>REMARKS</th>
</tr>
</thead>
</table>

Signature of Authorized Signatory.  
Name of Authorized Signatory  
PSU Stamp
## Annexure V

Details of Network offices in ----------

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Location</th>
<th>No. of personnel</th>
<th>Details of Office Space</th>
<th>Details of Infrastructure</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Graduate Engineer</td>
<td>Supporting Staff</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(Technical)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td></td>
<td>3</td>
<td>Sqft</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td>Sqft</td>
</tr>
</tbody>
</table>

Signature of Authorized Signatory.
Name of Authorized Signatory
PSU Stamp
Financial Bid

From:

To,

-----------------

Sub: Financial Bid for Comprehensive design Engineering and Project Management Consultancy Work for Construction of “KAUSHAL BHAWAN, M/o SKILL DEVELOPEMNT & ENTREPRENEURSHIP”

Dear Sir,

In response to bid document for the above work, we hereby quote our lump sum Agency Charges as under:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Particulars</th>
<th>In Figure</th>
<th>In Words</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Project Management, Supervision, Services including Architectural Services for planning, designing, and Consultancy Services from Concept to commissioning.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:-

1. PMC shall execute the work on "Deposit work basis" on behalf of Client .
2. Agency charges does not include Service tax.

(Signature, name and Designation of authorize person with complete address of Consultancy Agency/ Organization)

(Please affix seal)