Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training
National Skill Training Institute Bhubaneswar
(Choudwar Campus), Choudwar, Cuttack-754025
(Odisha)

NSTIB/Chou/D-210/01/2018/ME/PS/05

Date : 30.10.2018

TENDER NOTICE

Sealed tenders are invited on behalf of the NSTI Bhubaneswar, (Mancheswar Campus) 5th Floor, NSIC Building, Plot No.6, Mancheswar Industrial Estate, Bhubaneswar for supplying of Items as details mentioned in Annexure A from registered, experienced and reputed firms under two bid system. All rates shall be quoted in prescribed format enclosed as Annexure ‘A’ with the tender notice.

1. Important Instructions to the Tenderers
   (i) The tender has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested agencies are advised to submit two separate sealed envelopes super scribing “Technical Bid for supply of Trainees Furniture” and “Financial Bid for supply of items mentioned Annexure ‘A’ to the NSTI Bhubaneswar”. Both sealed envelopes should be kept in a third sealed envelope super scribing “Tender bid for supply of Trainees Furniture to NSTI Bhubaneswar, at the above address”.

   (ii) The interested dealers/firm may submit the tender document complete in all respect along with other requisite documents by 08.11.2018 at 3.00 PM to the Assistant Director of Training, NSTI Bhubaneswar, (Choudwar Campus), Choudwar, Cuttack-754025, Odisha by post or in person. The NSTI Bhubaneswar will not responsible for the postal loss/delay. Those bidders who are in position to supply furniture on or before 14-11-2018 need only apply for which at the time of issue of work order the bidder has to furnish a Performance Security of Rs. 25000/- in the form Bank Draft drawn in favour DDO, NSTI Bhubaneswar or Bank guarantee of the said amount. Bidders failing to supply the items in time would be blacklisted by the Institute.

2. The conditional bids shall not be considered and will be out right rejected in very first instance.

3. All entries in the tender form should be legible and filled clearly. No overwriting or cutting is permitted in the Bid Form. In such cases, the tender shall be summerly rejected. However, the cutting, if any, in the Bid Application must be initiated by the person authorised to sign the tender bids.

4. The bids shall be opened on the scheduled date and time i.e. at 4 pm on 08.11.2018 in the Institute Premises at Choudwar by the Committee appointed for the purpose in the presence of the representatives of the tenders, if any, who wish to be present on the spot at that time.

5. The tenderers can submit the bid either directly or through their authorized representative. In case, the tender is submitted by the authorized representative of the tenderer, then the tender shall be signed and submitted by authorized representative under legal power of attorney from the tenderer.

Cont.....2/-
6. The cost of tender is NIL. The tender documents are not transferable.

7. The tenderer shall submit the following document with the technical bid -:
   (i) The bidder should be Original Equipment Manufacturer (OEM)/Authorised Dealer/Distributor of OEM/Reputed firm/distributer.
   (ii) Copy of PAN, TIN & GST
   (vi) Detailed specification of the model for which the price bid has been submitted.
   (vii) A written undertaking to the effect that the firm is not blacklisted by any institution/Government Department.
   (viii) The tenderer who fail to submit the documents mentioned above shall stand disqualified for the prize bid.

9. The offer should include the cost of all equipment and all required accessories inclusive of all taxes and statutory levies. Labour/installation charges if any should be mentioned separately (inclusive of taxes on them).

10. The vague terms like “packaging, forwarding, transportation etc extra” without mentioning the specification amount will not be accepted. Such offers shall be treated as incomplete and rejected.

11. The competent authority of National Skill Training Institute Bhubaneswar (NTI Bhubaneswar) will be final and binding.

12. In case of any dispute, the decision of the Director, National Skill Training Institute (NSTI) Bhubaneswar, Odisha will be final and binding.

13. All payment to the firm shall be released by the NSTI Bhubaneswar only after the delivery and installation of the items as mentioned in Annexure ‘A’ on the basis of the amount certified by the Director of NSTI Bhubaneswar. The rates quoted shall cover everything necessary for proper supply of the requisite goods to the entire satisfaction of the NSTI Bhubaneswar and no escalation due to increase in price of shall be made.

   Director/HOD
## Technical Bid

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Item</th>
<th>Specification</th>
<th>Qty</th>
<th>Firm’s Specification</th>
</tr>
</thead>
</table>
| 01.    | Computer Table for Trainees | Size : L-48” x B- 24” x H- 30”  
Material : Both Side Laminated MDF Board | 15 Nos. |                      |
| 02.    | Chair for Trainees       | Size : L-19” x B-19” x H-18”  
Material : Pine wood, Cushion : Foam with cloth Cover | 15 Nos. |                      |
## Financial Bid

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Item</th>
<th>Specification</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.</td>
<td>Computer Table for Trainees</td>
<td>Size : L-38” x B- 30” x H- 22”</td>
<td>30</td>
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<tr>
<td></td>
<td></td>
<td>Material : MDF Board</td>
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</tr>
<tr>
<td>02.</td>
<td>Chair for Trainees</td>
<td>Size : L- 20” x B-18” x H-15”</td>
<td>30</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Material : Pine wood, Cushion Rexene cloth and foam</td>
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</tr>
</tbody>
</table>

TOTAL (inclusive of all tax and transport and delivery at Mancheswar, Bhubaneswar)
DEMAND FOR TRAINEES FURNITURE